



Animal Friends' Shelter Medicine team provides lifesaving care for our homeless animal residents. Whether they are with us for days, weeks, months or even years, our level of commitment to the dogs, cats and rabbits in our care is unwavering.

Our shelter's Veterinary Technicians help drive a progressive standard of care that sets the bar for no-kill shelter medicine. No two days are alike. Veterinary Technicians have a hand in helping neo-natal kittens, battling infectious diseases, assisting in surgeries, administering medications as well as providing medical support for fosters and new adopters.

As the Lead Veterinary Technician, you will direct, plan, coordinate, and perform a variety of duties related to animal health. You will be responsible for the supervision of a team of 5-6 technicians/assistants to ensure best quality care for Animal Friends' shelter animals as well as promote greater efficiency, employee relations, and record keeping.

### **Working for Animal Friends:**

We choose to work at Animal Friends because of its mission to serve as a compassionate advocate for animals. And while we spend our time focused on this mission, we also choose to create a compassionate, humane and healthy workplace for ourselves and each other. To that end, we are committed to providing a solid work-life balance and competitive compensation packages that includes health insurance, a profit-sharing retirement plan and a generous amount of PTO.

### **Essential Functions:**

- Provide compassionate care to patients.
- Able and willing to work in a busy and fast-paced environment.
- General supervision of veterinary technicians and assistants.
- Assist veterinarians when responding to medical emergencies, infectious disease control, assessing animal behavior, veterinary forensics and wellness protocols.
- Assist veterinarian in surgical procedures using proper aseptic technique.
- Assist veterinarian in medical procedures using proper restraint.
- Partner with Behavior team to ensure continuity of care
- Review vaccination records and prepare vaccines according to our vaccine protocol.
- Maintain and use medical equipment and other surgical instruments.
- Administer treatments and injections following the instructions of a doctor or a treatment form.
- Maintain pharmacy records, controlled drug, and anesthesia logs.
- Assist with diagnostic imaging by utilizing proper technique and positioning.
- Perform routine laboratory procedures and analyses in hematology, microbiology, urinalysis, and serology.
- Lead team of 5-6 technicians/assistants in their performance of required daily tasks.
- Report and make recommendations to the Medical Director of Shelter Medicine concerning any personnel matters.

- Resolve informal employee complaints and provide general explanation of complaint outcome to Medical Director of Shelter Medicine and Director of Human Resources.
- Meet regularly with Medical Director of Shelter Medicine and Medical Administrative Coordinator to discuss overall animal population and employee concerns.
- Monitor staff periodically to encourage productivity, discourage any behaviors that may be detrimental to a positive atmosphere of the work environment.

**Knowledge, Skills and Abilities:**

- Excellent verbal and interpersonal communication skills.
- Seeks learning opportunities and responds to feedback from veterinary and behavior care staff; seeks to understand the perspective of others.
- Energetic team player with a passion for Animal Friends Mission.
- Able to work across multiple settings from surgical and dental to general practice while ensuring high-quality patient care and advancement of Animal Friends Mission
- Flexible, adaptive style in working with many varied audiences in fast-paced environment.
- Must possess a love of animals, patience when handling pets and sincere interest in the work, programs and mission of Animal Friends, Inc.
- Must display a professional manner at all times.
- High school diploma or equivalent required
- Graduate of AVMA-accredited institution required
- Certified Veterinary Technician (CVT) license *preferred*
- Experience in a Veterinary Hospital, General Practice or ER; Shelter Medicine, High Quality High Volume Spay/Neuter (HQHVSN) or Trap Neuter Vaccine Return (TNVR) programs *preferred*.
- Reliable transportation, regular onsite attendance and punctuality is required for this role and vital to organizational operations.
- Must be able to work in an environment with exposure to disinfectant/sanitation chemicals, animal dander, and excretions.
- Must be able to push, pull, lift and/or carry up to 50 pounds.
- Must be able to work some evenings / weekends such as special events including, but not limited to, annual Black Tie & Tails gala.

Apply Here: <https://www.click2apply.net/daNJBAsVQ6mbUqmplr4qO>

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