

AVTAA General Membership- Meeting Minutes September 9. 2023

Attendance:

- a. In-Person: Brynn Holt, Deborah Akers, Nicole, Shuey, Sharon Klinger (BOR), Brenda Feller, Claire Woolford, Amanda Sheets, Marcia Fletcher, Stephanie Thomas, Heather Carter, Misty Moranville, Rebecca Talbot, Michelle Albone, Antonia Laoutaris, Tracey Mahoney, Sue McKenzie, Tasha McNerney (BOR), Darci Palmer (BOR), Anita Parkin (BOR), Trish Farry, Jody Nugent-Deal (BOR), Jenn Sager (BOR)
- b. Online via ZOOM: Beth, Caroline Puethoff, Kate Lafferty, James Mackey, Katie Brackenhoff (BOR), Kim Spelts, Meagan Smith, M. Wilson, Siri Rea, Tracey Lawrence

Call to Order: 12:17 MST-Jody

1. Review previous meeting notes- Jody
2. Introduction to Current BOR Member- Jody
 - a. President- Jody Nugent-Deal
 - b. President Elect- Anita Parkin
 - c. Immediate Past-President- Jenn Sager
 - d. Treasurer- Katie Brackenhoff
 - e. Executive Secretary- Darci Palmer
 - f. Member at Large (1-2yr) Tasha McNerney
 - g. Member at Large (3-4) Sharon Klinger
 - h. Member at Large (5-6) Amanda Shelby
3. Financial Report- Katie
 - a. Current Balance 95,000
 - b. Top expense- job Task Analysis- requirement every ten years.
 - c. Increased donation this year to NAVAS
 - d. Increased exam fee for examinees to cover cost of exam soft
 - e. Future goal- funds to sponsor members within conferences, etc.
 - f. PLEASE pay dues on time. Payable January 1st, late March 31st incurring, suspension extra fees, CE requirements
4. Committee Reports
 - a. Communication- Jenn
 - i. NEED HELP Social media, newsletter, web content, please contact via avtaa.vts.publicrelation@gmail.com
 - b. Conference- Kate (presented by Tasha)
 - i. NEED HELP
 - ii. Goal-better submission platform and database for members
 - iii. Goal- better presence of speakers throughout conferences
 - iv. Continued presence at IVECCS and ACVS this year
 - v. avtaa.vts.conference@gmail.com
 - c. Pre-Application- Tessa (Presented by Tasha)
 - i. 77 2023 pre applications
 - ii. 19 denials due to not enough Anesthesia contact time

- iii. avtaa.vts.preapplication@gmail.com
 - d. Credentials- Joanne (Presented by Tasha)
 - i. 49 graders for 2023, which is a decrease in numbers
 - ii. 68 applications went through, 12 accepted.
 - iii. 2024 updates case report example
 - iv. 2025 updated skills list from current Job Task analysis
 - v. avtaa.vts.credential@gmail.com
 - e. Appeals- Jody
 - i. NEED replacement chairperson- not following Bylaws, Jody has been in seat for many years. Willing to help during transition
 - ii. Reviews entire application with committee members
 - iii. 2023 5 applications submitted, 1 overturned
 - iv. 16 reviewers total
 - v. avtaa.vts.appeals@gmail.com
 - f. Exam- Nicole
 - i. Shoutout from Jody-WELL DONE NICOLE!!
 - ii. 100% remote exam this year. All testing centers approved and added to database.
 - iii. 16 test takers- 13 first time examinees, 3 repeat
 - iv. Candidates only required to retake portions of test not passed in previous year (Clinical competency and multiple choice graded and weighed separately)
 - v. Test already reviewed by Dr. Hansen and SMEs
 - vi. Goal- LA exam needs complete overhaul
 - vii. Graders onsite prior to symposium, all portions graded and sent to Dr. Hansen for statistics!
 - viii. Submit exam questions ANY time
 - ix. avtaa.vts.exam@gmail.com
 - g. Recredential-Jenn
 - i. Class of 2003, 2005, 2013, 2018
 - ii. All questions accepted.
 - iii. Applications due October 31
 - iv. NEED replacement chairperson, Jenn has been in seat for many years, not following Bylaws. Willing to help during transition
 - v. avtaa.vts.recredential@gmail.com
 - h. Mentor-Brynn
 - i. NEED replacement chairperson
 - ii. avtaa.vts.mentor@gmail.com
 - i. Nominations-Meagan
 - i. 2024 Election coming up! President-elect, Member at Large
- 5. CVTS Update- Anita
 - a. NAVTA Policy and Procedure manual help and vote within CVTS
- 6. NAVAS Update- Jody
 - a. Free Membership!!!!

- b. Annual meeting in April 2023, 4 speaker tracks secured, same for 2024.
 - c. ACVS sponsored dinner at ACVS
 - d. Amanda Shelby has been nominated as President Elect!
- 7. Trademark-Jenn
 - a. APPROVED logo, APPROVED Abbreviations-AVATAA, APPROVED name-Academy of Veterinary Technicians in Anesthesia and Analgesia
- 8. VTS Council-Jody
 - a. Amanda Shelby representative
 - b. Goal- All encompassing conference with all VTS Academies!
- 9. Job Task Analysis-Jody
 - a. Requirement every ten year to review skills list, sent to community
 - b. Iowa State sent raw data for review
- 10. Louise O'Dwyer Award-Jody
 - a. 500 dollar scholarship
 - b. AVECCTN and AVTAA collaboration
 - c. September 30th deadline
- 11. IVECCS Update and Questions-Jody
 - a. Interested in pinning ceremony?
 - b. How can we have more of a presence at IVECCS?
 - c. Question regarding ACVAA and ACVS and IVECCS. ACVAA is not continuing with ACVS, unsure of plan for conference representation. AVTAA will stay with IVECCS, but increase presence throughout all conferences
 - d. Mentee Advice- Reminder if guiding a candidate make sure you review the current application!!! Don't give false advice as the instructions hve changed.

Meeting Adjourned 1:11 MST

Motion-Jody

2nd- Sharon